

## ERASMUS Application Guideline

Rostock, October 2018

### Institution

Hochschule für Musik und Theater Rostock  
Beim St.-Katharinenstift 8  
18055 Rostock  
fon +49 381 5108-0  
fax +49 381 5108-101  
[hmt@hmt-rostock.de](mailto:hmt@hmt-rostock.de)

### ERASMUS+ Coordinator

Prof. Dr. Bernd Fröde  
fon +49 381 5108-123  
fon +49 170 1535052  
[bernd.froede@hmt-rostock.de](mailto:bernd.froede@hmt-rostock.de)  
Room SZ 08

### ERASMUS+ Coordinator Assistance

Anna Hermes  
[Erasmus@hmt-rostock.de](mailto:Erasmus@hmt-rostock.de)  
Room M101  
Appointments arranged individually

### International Office

Dörtje Peters  
Supervisor of the AAA &  
Head of the International Student Office at hmt  
Rostock  
fon +49 381 5108-220  
fax +49 381 5108-201  
[doertje.peters@hmt-rostock.de](mailto:doertje.peters@hmt-rostock.de)  
Room M1 03

## Content

1. Calendar .....	2
2. Application Procedures.....	2
3. Necessities and Information .....	3
4. Further Information for your stay in Rostock .....	4
5. At the hmt Rostock you need to know....	4

### 1. Calendar

<i>Term</i>	<i>Application Deadline</i>	<i>Academic Year</i>	<i>Decision</i>	<i>Transcript of Records</i>
Fall	01. May	01. October - Mid of February	Mid of July	End of March
Spring	01. December	01. April - Mid of July	End of February	End of August

### 2. Application Procedures

Application Form	As an applicant, you must complete the application form from your local international office of your university.
Transcript of Records	Applicant needs to hand in his/her Transcript of Records or a similar document with a report of study results up to date
Learning Agreement	Applicants need to fill out the Learning Agreement form. Here you are able to choose your study courses. (see: "Choice of Classes" pg. 4)
Curriculum Vitae	For your Application you need to hand in your (tabular) curriculum vitae.
Recording	Applicants must send a recording (CD/DVD) of around 20 minutes. The composition candidates have to turn in three (or four) scores, incl. sound recordings. An alternative option is a personal audition.

### 3. Necessities and Information

Please note	<p>The acceptance of Erasmus exchange students is only possible if extra student places are available after regular applications in the same discipline have been considered. After the decision all applicants will receive an official confirmation of the result of their application from the hmt Rostock. (see calendar)</p>
Language Requirement	<p>It is necessary that an applicant is able to speak German at the B1 level, since the lectures are usually held in German. We strongly recommend attending a German course before you start your journey to Germany. You are able to take a German class at the University of Rostock.</p> <ul style="list-style-type: none"><li>• <a href="#">Sprachenzentrum</a></li></ul>
Accommodation	<p>Accommodation in Rostock is very rare - especially at the beginning of the semester. Please inform yourself about an accommodation at an early stage. The “Studentenwerk Rostock” offers accommodation at student residential homes.</p> <ul style="list-style-type: none"><li>• <i>Studentenwerk Rostock Abt. Studentisches Wohnen St.-Georg-Straße 104 - 107 18055 Rostock</i></li><li>• <a href="#">Studentenwerk Rostock</a></li><li>• <a href="#">Apply for a room at a dormitory online</a></li></ul>
Health Insurance	<p><b>EU-applicants</b> must have the European health insurance card. Every exchange student from the EU needs this card in order to matriculate. Please check with your insurance company for further information. This insurance will cover possible medical costs.</p> <ul style="list-style-type: none"><li>• <a href="#">European health insurance</a></li></ul> <p><b>Non-EU applicants</b> must have German public health insurance, eg. AOK, Barmer, DAK etc. in order to matriculate. Please check with your insurance company for further information.</p>
Visa	<p>If you want to know whether you need a visa to enter Germany, check out the <a href="#">list of countries with a visa requirement</a> from the Foreign Office.</p> <p><b>EU citizen</b> do not require a visa to enter Germany. Students from the European Union countries must report to the responsible resident registration office (“Einwohnermeldeamt”) after the arrival in Rostock.</p> <ul style="list-style-type: none"><li>• <a href="#">Local administration offices of the City of Rostock</a></li></ul>

	<p><b>Non-EU citizen</b> have to apply for a visa at the German Embassy in their own country. Please make sure to apply for a visa in time, it usually takes 3 month.</p> <p>You can find information about the Visa at the homepages of the Federal Foreign Office and the DAAD:</p> <ul style="list-style-type: none"> <li>• <a href="#">DAAD</a> (Visa for Germany)</li> <li>• <a href="#">Federal Foreign Office</a></li> </ul>
--	---

## 4. Further Information for your stay in Rostock

Hanseatic City of Rostock	<p>The Hanseatic university city of Rostock is a great place to live and study. Rostock is home to more than 200,000 people, over 15,000 of whom are students from Germany and abroad who give the city its youthful, vibrant flair. The city is booming. In a survey of 50 German cities held in 2009, Rostock came 7<sup>th</sup> for its dynamism. Living in Rostock, you are part of a blossoming, cosmopolitan community without being overwhelmed by the masses in the middle of one of the most beautiful tourist areas in Germany.</p>
hmt Rostock	<p>Studying at hmt - this means intensive learning in a family-like atmosphere at one of Germany's most beautiful college buildings, the Katharinenstift in the heart of Rostock's old town. We offer ideal conditions for a successful course of study in music, theatre or music education.</p>

## 5. At the hmt Rostock you need to know....

Semester Costs	<p>You remain registered at your home institution and only have to pay for the student card including a semester ticket for public transportation within Rostock.</p>
Credit Points	<p>Be aware that the hmt Rostock cannot guarantee to offer a study schedule consisting 30 ECTS credits for one semester. Our recommendation is to aim for about 15-20 credit points for one semester.</p>

Grading	<p>The hmt Rostock grading scale (1-5):</p> <ul style="list-style-type: none"> <li>• Grade 1,0 to 1,5      very good      an excellent performance</li> <li>• Grade 1,6 to 2,5      good              performance is far above average</li> <li>• Grade 2,6 to 3,5      satisfactory      performance is average</li> <li>• Grade 3,6 to 4,0      sufficient      performance has deficiencies but still meets the requirements</li> <li>• Grade 4,1 to 5,0      fail              performance has significant deficiencies</li> </ul> <p>In case an assessment (grade) is required by your home institution, please talk to your teacher at the beginning of the course. Most teachers are willing to give an unofficial grade using the stated grading scale.</p>
Choice of Classes	<p>We schedule classes about one week before the start of each semester. You will be able to find the schedule and the names of your teachers on the pin boards in front of the classrooms O1 04 - O1 07 in the hmt. Additionally you can refer to the schedule of lectures in the “Vorlesungsverzeichnis” on our homepage.</p> <ul style="list-style-type: none"> <li>• <a href="http://www.hmt-rostock.de/studium/vorlesungen-projekte.html">http://www.hmt-rostock.de/studium/vorlesungen-projekte.html</a></li> </ul>

In case of any questions, please do not hesitate to contact the International Office or the Erasmus Coordination Assistance.

We hope to welcome you at the hmt Rostock.

Your administration for student affairs