

## Checklist for international students - after your arrival to Rostock

Welcome at the Rostock University of Music and Drama (hmt)! You will spend your entire education or a guest semester at a very special place – together with over 500 students from over 40 different countries. We want you to concentrate fully on your studies and student life, so we've prepared this checklist for you. It will help you during your first days in Rostock. If you have any further questions, please contact the team of the International Student Office!

### 1. International Student Office of the hmt

After you've arrived to Rostock, please visit our office in room M1-01. We'd like to welcome you personally and give you further informations and hints for your first days. (opening hours: Mo.-Fri.: 8:30-11:30am; Mo.,Tue.,Thu: 2-3:30pm)

### 2. Opening of a German bank account

For any payments, like the rent of your apartment or room of the Studentenwerk or your German health insurance, you will need an account of a German bank. Some banks offer special student's packages without additional costs for you. Ask for a list of required banks in the International Student Office. If you feel that you will need help (for example because your German language level isn't sufficient), please contact us via E-Mail **before** your arrival.

### 3. Arriving at your accomodation

When you've accepted the rental offer of the Studentenwerk, you should sign your rental contract during your first three days in Rostock. Please bring the following documents with you: signed rental offer, certificate of studying (at the International Student Office), passport and proof of a German bank account. You'll get the keys directly in the dormitory. If it's not possible to move in your new rooms when you're arriving, we recommend you'll stay in a hostel for that time.

### 4. Health insurance

A sufficient health insurance is essential for your stay. You need a health insurance to be enrolled at the hmt and for your visa.

- **EU-students:** The proof of a European Health Insurance is sufficient. If you are insecure, go to a Health Insurance Service Center and have your insurance status checked.
- **NON-EU-students:** Our advice is to enter Germany simply with a travel insurance and to obtain a proper health insurance only after arrival. In addition, we recommend all students to purchase a personal liability insurance and an accident insurance, return to your home country (in case of illness or death) included.
- If you are able to proof a foreign private health insurance, this has to be checked by a German insurance company for sufficient coverage (e. g. at the service center of the AOK, Kröpeliner Str. 11, 18055 opening hours: Mo.,Wed.,Fri.: 9am-1pm, Tue.,Thu. 9am-6pm)

### 5. Enrollment

Your enrollment as a student of the hmt is done at the International Student Office in room M1-01. Please bring all documents with you that you didn't have when you've applied. For the enrollment, the following documents are needed:

- Immatrikulationsbogen (paper of enrollment)
- Proof that you've payed the semester fee
- Proof that you're insured

- Certificated copy of your last educational grade
- Proof of German language level
- CV
- Two biometric photos

If you're applying for a Master degree or start at a higher semester, please also bring the following documents:

- Certificate of exmatriculation
- Proof of your visited courses
- Copy of your Bachelor degree

When your documents are complete, you receive the following documents from us. They are very important for your studies and your daily life! Don't lose them and ensure that you have them completely:

1. Studienbuch (booklet of studies)
2. Semesterticket (Leporello)
3. Certificate of studying
4. Certificate of the expected duration of your studies for your visa

With your semesterticket you can use public transportation, get access to the library, get a Mensacard and, most importantly, get a room to practice. Please notice that it is **not** possible to get the semesterticket when important documents for your enrollment are missing!

The semesterticket and the certificate of studying are printed for you for free the first time. If you lose this documents, you have to pay a fee of 5,00 Euros to have them printed again. Take care of your Studienbuch, you will need it for the entire time of your education

## 6. Registration at the Immigration Office

For EU-Students, a registration at the „Einwohnermeldeamt“ (Resident's Registration Office) is sufficient. Please bring your ID when you register

Non-EU-Students have to register at the Immigration Office of Rostock. If you need help or assistance with the documents, please contact the International Student Office before your arrival.

Bring the following documents to the Immigration Office:

- Rental contract
- Proof of a German health insurance
- Certificate of studying + Certificate of expected duration of studies
- Proof of financing
- Passport
- application form for a residence permit
- Biometrical photos

Ask for a registration confirmation and for a working permission for foreign students in case you intend to work during your stay in Germany.

## 7. Organising your studies

For your main subject, please contact your professor since he or she will be your mentor during your education. You'll be scaled for the group courses, the lists are hanged out when the semester starts. Additionally, you can set up your timetable yourself using the „Vorlesungsverzeichnis“ (university calendar): [www.hmt-rostock.de/studium/vorlesungen-projekte/](http://www.hmt-rostock.de/studium/vorlesungen-projekte/)

When you visit the hmt via ERASMUS program, please contact the ERASMUS coordinator, Prof. Fröde, and also contact the International Student Office. We are happy to help you with your questions.

## 8. In your free time

There are a lot of offers to spend your free time in Rostock. As a student of the hmt you have the privilege to learn other languages or improve your German using the language center (“Sprachenzentrum”) of the University of Rostock: [www.sprachenzentrum.uni-rostock.de/](http://www.sprachenzentrum.uni-rostock.de/)

A good compensation for your lectures could be sports. Use the offers of the University sports (“Hochschulsport”) to experience new sports activities and meet other students. If you like, you can also take part in competitions or learn sports that are typical for coastal regions, like sailing: [www.hochschulsport.uni-rostock.de/](http://www.hochschulsport.uni-rostock.de/)

We highly recommend the Lokale ERASMUS Initiative (LEI) of ERASMUS students. This group of students can help you with all questions you have around your life in Rostock and also provides a wide range of activities like trips to Hamburg, Berlin and Rügen, boat tours, pub crawls and parties: [www.lei-rostock.org/](http://www.lei-rostock.org/) Every Wednesday there is a “Stammtisch”. It starts at 8:30pm and everyone who is interested in conversations and discussions with new people is very welcome.